

NGATI WHAKAUE EDUCATION ENDOWMENT TRUST BOARD

POLICY FOR INDIVIDUAL DISCRETIONARY GRANTS

Policy Name	Individual Discretionary Grants
Policy No	0602
Date Written	17 July 2006
Date Reviewed	29 August 2016
Date Ratified	12 September 2016
Signed (Chairman)	Mr Malcolm Short <i>ONZM</i>

1. PURPOSE:

- 1.1 To further develop the educational and development opportunities for individuals.
- 1.2 Assist individuals in obtaining qualifications and skills/knowledge for vocational purposes.
- 1.3 To engage individuals in educational endeavours that benefit Ngati Whakaue (including research).

2. ELIGIBILITY:

- 2.1 The Board will recognise only those Applicants (including legally adopted children) who are:
 - Ngati Whakaue descendant of an original Owner in the Pukeroa Oruawhata Block; or
 - descendant of one or more of the 6 Koromatua of Ngati Whakaue; or
 - member of other related hapu/iwi of Ngati Whakaue who reside in the Lake Rotorua Basin.
- 2.2 Whangai will be considered in terms of the Board's Whakapapa [Policy \(2015\) Number 0611](#).
- 2.3 Verification of whakapapa is essential for consideration of a grant. Where an applicant's Whakapapa has been approved previously they will automatically be approved subject to their application meeting other criteria, and subject to the Board reserving the right to decline Whakapapa at any time if information comes to the Board establishing that the applicant is not eligible in terms of Clause 2.1.
- 2.4 The application is outside any other Grant schemes provided by the Board or other Agencies.
- 2.5 There are extraordinary circumstances/opportunities for individual development.
- 2.6 The Board, at their discretion, have the ability to approve non NZQA study grants.
- 2.7 First year tertiary applicants (NZQA courses) will not be eligible for discretionary funding.
- 2.8 Applicants applying for funding towards kapa haka trips and cultural exchanges must be a member of the performing group or participating. Travelling support whanau are not eligible for a grant.

3. INFORMATION TO BE PROVIDED:

- 3.1 Each Applicant must provide details of the following:
 - The purpose and details of the grant application.

- Personal/Organisation details as required in the application.
- Education significance and the benefit to Ngati Whakaue and/or Rotorua.
- Relationship to national/regional/local achievement.
- Academic details relevant to the application.
- Level of financial assistance being sought from Ngati Whakaue.
- Details of other sources of financial support obtained are to be supplied.
- Letters of support.
- Evidence of personal financial contribution.
- Evidence of actual costs.
- State their previous/current contribution and involvement with Ngati Whakaue to date.
- What funding has been received from NWEE (not to preclude them from consideration for this grant)

3.2 The Board does not support applications solely for:

- Sporting development or exchanges.

4. REFERENCES:

4.1 The Annual Financial Budget of the Board will contain the forecasted amount available for such grants.

5. PROCEDURES:

5.1 The individual concerned completes the relevant Board application and supplies all appropriate attachments.

5.2 Verification of whakapapa to the Board's satisfaction.

5.3 The application and supporting information is considered by the Board's Education Sub-Committee which gives its recommendation to the Board.

5.4 The application is tabled at the Board Meeting and a decision for acceptance (or declined) is provided.

5.5 Payment is made to the successful Applicant by the Board including by way of progress payments subject to confirmation that total funding is in place.

5.6 The Board may request further information to assist processing any application.

5.7 The applicant is responsible for any costs incurred in the application process.

6. DISCLOSURE:

6.1 All information may be used for statistical purposes by the Board.

6.2 Individual information relating to successful Applicants may be used by the Board for publicity/promotional purposes.

6.3 Appropriate undertakings may be sought from Applicants to acknowledge the support of the Board.

6.4 Appropriate reporting in relation to outcomes may be required by the Board.

6.5 Applicants must disclose any relationship to Board members.

6.6 The Board's decision on any application or interpretation matter is final.

6.7 No correspondence will be entered into.