



POLICY FOR SUPPORT OF NGATI WHAKAUE-TE ARAWA WRITERS

Policy Name	Ngati Whakaue -Te Arawa Writers' Grant
Policy No	0614
Date Written	February 2011
Date Reviewed	25 June 2018
Date Ratified	8 October 2018
Signed (Chairman)	Mr Malcolm Short <i>ONZM</i>

1. PURPOSE:

- 1.1 To support, develop and nurture Ngati Whakaue-Te Arawa writers.

2. DESCRIPTION:

- 2.1 This policy covers Ngati Whakaue and wider Te Arawa writers who are planning to engage, or who are engaged, in writing a significant piece of publishable work.

3. APPLICATIONS FOR FUNDING:

- 3.1 Completion of a full application. Applications will be advertised in August and close late September in each year.

- 3.2 The application will cover the following aspects of the work:

3.2.1 Description of the applicant's background and writing experience and, if an emerging writer, a description of supervision arrangements (for their work).

3.2.2 The title (of the piece of work).

3.2.3 A description of the work including: rationale, genre, target audience, structure, content and length.

3.2.4 A research, writing, publication and dissemination plan including time frames, milestones and reporting intentions/commitments.

3.2.5 A risk management plan.

3.2.6 The significance the work has in relationship to Ngati Whakaue-Te Arawa knowledge and progression.

3.2.7 The way/s in which the work contributes to the literary growth and development of the applicant/author.

3.2.8 A full budget that includes costs for: research, writing, editing, printing, dissemination; income received (from whom and when) and any additional income which may be pending; and any other costs that may be incurred to ensure completion and publication.

3.2.9 The grant can cover a significant portion (only) of a major piece of writing. Should this be the case, the applicant must demonstrate how and when the overall work will be completed and their ability to complete it (i.e. ability to source necessary resources).

3.2.10 Applications for co-authored publications can be considered.

- 3.3 Individual applicants must whakapapa (including legally adopted children to either:

- Ngati Whakaue; or
- a hapu/iwi o Te Arawa.

Whangai will be considered in terms of the Board's Whakapapa Policy (2015) No. 0611.

- 3.4 Applications from Ngati Whakaue-Te Arawa entities to undertake significant pieces of writing may be considered. Such applications shall have appropriate Ngati Whakaue - Te Arawa persons as the supported and named writers.

4. GRANTS:

- 4.1 Up to \$40,000 per annum for grants (but not limited to one grant) including costs, resources and disbursements will be available.
- 4.2 Successful applicants will not be eligible to apply for consecutive grants for the same piece of work.
- 4.3 Grants are not available for written work towards the fulfillment of a formal qualification; or as a work/employment requirement; or as a funded commission. Some examples of work that can be considered for funding include:
 - 4.3.1 Hapu, Iwi and marae histories and/or oral histories.
 - 4.3.2 Biographies and autobiographies.
 - 4.3.3 Poetry.
 - 4.3.4 Novels.
 - 4.3.5 Children's books.
 - 4.3.6 Publications of research.
 - 4.3.7 Photographic essays.
- 4.4 Grants will be for a **maximum two year period.**
A comprehensive budget must be provided to complete the project.
- 4.5 All costs must be quoted GST inclusive for non registered persons and GST exclusive for registered persons. The Board does not fund GST for registered persons. Any GST or income tax implications on this grant are the responsibility of the applicant.
- 4.6 The purchase of capital items to undertake the project will not be funded by the Board.

5. REPORTING REQUIREMENTS:

- 5.1 At scheduled dates, the funding recipient must submit a full Accountability Report.
- 5.2 Further reporting in relation to outcomes may be requested by the Board as part of the final accountability reporting requirements.
- 5.3 The funding recipient must repay any part of the funding not accounted for in the final Accountability Report, within thirty (30) days of submitting the final Accountability Report.

6. Disclosure:

- 6.1 All information may be used for statistical purposes by the Board.
- 6.2 Individual information relating to successful applicants may be used by the Board for publicity/promotional purposes.
- 6.3 Appropriate undertakings may be sought from applicants to acknowledge and promote the support of the Board.
- 6.4 Successful applicants may be invited to submit the results of their research to be available on the Ngati Whakaue website.
- 6.5 Applicants must disclose any relationship to Board members.
- 6.6 The Committee at its discretion may seek independent advice around the ethical considerations of this project.

- 6.7 Successful applicants are obliged to draw the Board's attention to project risks.
- 6.7 The Board's decision on any application or interpretation matter is final.
- 6.8 Correspondence will be entered into at the discretion of the Board and reasons for unsuccessful applications will not necessarily be given.
- 7. Policy Review:**
 - 7.1 This policy will be reviewed in July 2020 following consideration of recommendations by the Education Sub-Committee.

APPENDIX ONE Ngati Whakaue-Te Arawa Writers – Funding and Reporting Procedures

1. Ngati Whakaue-Te Arawa Writers – Funding Application Process

Applications may be made at the prescribed time and shall use the approved Application Form (refer Appendix Two).

Applications may be from individual applicants or Ngati Whakaue -Te Arawa entities to undertake significant pieces of writing.

The Board retains sole discretion on the amount or terms of any grants.

2. Ngati Whakaue-Te Arawa Writers – Accountability Reporting Processes

At scheduled dates, the funding recipient must submit a full Accountability Report (refer Appendix Three).

Further reporting in relation to outcomes may be requested by the Board as part of the final accountability reporting requirements.

The funding recipient must repay any part of the funding not accounted for in the final Accountability Report, within thirty (30) days of submitting the final Accountability Report.

APPENDIX TWO: Ngati Whakaue-Te Arawa Writers – Grant Application Form

Introduction:

The Ngati Whakaue Education Endowment Trust Board seeks to support, develop and nurture Ngati Whakaue-Te Arawa writers. Grants are available for Ngati Whakaue and wider Te Arawa writers who are planning to engage, or who are engaged, in writing a significant piece of publishable work. Applicants may be:

- Individuals who whakapapa to Ngati Whakaue or a hapu/lwi o Te Arawa, or
- Ngati Whakaue-Te Arawa entities seeking to undertake significant pieces of writing. Such applications shall have appropriate Ngati Whakaue-Te Arawa persons as the supported and named writers.

Up to \$40,000 per annum for grants (but not limited to one grant) including costs, resources, disbursements and GST if applicable, will be available. Applications may be made at the prescribed time. Successful applicants will not be eligible to apply for consecutive grants for the same piece of work. Grants are not available for written work towards the fulfillment of a formal qualification; or as a work/employment requirement; or as a funded commission. Grants will be for a maximum two year period.

Policy criteria:

- The Board retains sole discretion on the amount or terms of any funding. The Board gives no undertaking that any or all funding applications will be approved.
- At scheduled dates and milestones as agreed, the funding recipient must submit a full Accountability Report.
- Further reporting in relation to outcomes may be requested by the Board as part of the final accountability reporting requirements.
- The funding recipient must repay any part of the funding not accounted for in the final Accountability Report, within thirty (30) days of submitting the final Accountability Report.

Application address:

By post:
The Secretary
Ngati Whakaue Education Endowment
Trust Board
C/- Deloitte
PO Box 12003
ROTORUA 3045

or Deliver to:
The Secretary
Ngati Whakaue Education Endowment
Trust Board
C/- Deloitte
2nd Floor, Pukeroa Oruawhata House
2/1176 Amohau Street
ROTORUA 3010

Secretary contact details:

E-mail: nzrotoruaenquiries@deloitte.co.nz Phone: 07 343 1050
Website: www.ngatiwhakaue-eetb.org.nz Fax: 07 343 1051

Notification and payment:

You will be notified of the Board's decision and any payments to be made.



NGATI WHAKAUE-TE ARAWA WRITERS GRANT APPLICATION FORM

SECTION A – CONTACT DETAILS

Applicant Name (Individual or Organisation): _____

Name: _____

Position: _____

E-mail: _____

Phone: _____ Mobile: _____

Postal Address: _____

Are you registered for GST? Yes/No

If yes, please supply GST number: _____

Bank Account details (to be used by the Board for successful applications):

Note: Please also attach a deposit slip from the account.

Note: The account details above should match the Applicant Name specified in this Application Form.

SECTION B – APPLICATION

B1 Provide a brief summary of the applicant’s background and writing experience?

B2 If an emerging writer, provide a description of supervision arrangements for their work?

B3 What is the title of the piece of work?

B4 Briefly describe the work including: rationale, genre, target audience, structure, content and length.

B6 Provide a risk management plan, including methods for managing, mitigating or avoiding identified key risks?

Applicants should be aware that failure to comply with agreed reporting and progress may result in withdrawal of funding, and repayment of grants paid

Risk	Likelihood	Significance	Methods for managing, mitigating or avoiding

B7 Briefly describe the significance the work has in relationship to Ngati Whakaue-Te Arawa knowledge and progression?

B8 Briefly describe the way/s in which the work contributes to the literary growth and development of the applicant/author (eg any professional, vocational or financial outcomes from your work)?

B9 Provide a **budget forecast** (expected costs and income) for the proposed project:

Expenditure items	Total cost (\$)
Research resources and materials (specify):	
•	
•	
•	
Writing costs	
Editing costs	
Administration, photocopying and phone	
Travel costs associated with the work (specify):	
•	
•	
•	
Printing and dissemination costs (specify):	
•	
•	
•	
Other costs (specify):	
• Book Launch	
•	
•	
TOTAL	

Income items	Total income (\$)
<i>Funding sought from Ngati Whakaue Education Endowment Trust</i>	
Other funding and donations (anticipated or applied for):	
•	
•	
•	
•	
•	
•	
TOTAL	

Please attach any quotes obtained for costs.

B10 Does the person submitting this application have any relationship to a Board member(s)? If so, please disclose this relationship:

SECTION C – FURTHER INFORMATION

Once you have completed the Application Form, please attach the following supporting information/documentation where applicable:

Any quotes obtained for costs associated with the project?



Complete the attached Whakapapa sheet



WHAKAPAPA

If you are a descendant of an original owner (tupuna) in Pukeroa-Oruawhata (list attached), enter the number and name of your tupuna in the box then fill in the rest of the boxes (as applicable) down to you.

OR

Those who are not descendants of original owners in Pukeroa-Oruawhata, complete your whakapapa starting from any one of the **six Koromatua of Ngati Whakaue**:

- Hurunga te Rangi
- Pukaki
- Rangiiwaho
- Taeotu
- Te Roro o te Rangi
- Tunohopu



State number and name of tupuna (refer attached list):



Name of koromatua (refer above)

No:

Great Grand Parent:

Grand Parent:

Parent:

Applicant:

Use spaces in between boxes if necessary

If the applicant is whangai, please tick here:

If the applicant is legally adopted please tick here:



Your Whakapapa must be complete, clear and verified as correct by Kaumatua, Kuia or Senior Whanau Member (not parent/guardian)

Name (PRINT):

Relationship to applicant:

Signature:

Contact phone:

FAILURE TO COMPLETE WHAKAPAPA WILL INVALIDATE AN APPLICATION

COPY OF MAORI LAND COURT RECORD OF ORIGINAL OWNERS IN PUKEROA ORUAWHATA

1	Aporo	Te Tipitipi	51	Hare	Ratete	101	Miriama	Waitohi
2	Arama Karaka	Hutuha	52	Haata Henare	Eruana	102	Mohi Moke	Aterea
3	Aneta	Haukiwaho	53	Henare	Takaanewa	103	Mitai	Mataiawhea
4	Aporo Te Hika	Iraia	54	Haukiwaho	Piwiki	104	Mohi	Te Haupapa
5	Te Aorere	Matene	55	Hipora	Te Whau	105	Te Meiha	Mataiawhea
6	Ani Patene	Hamuera	56	Heremia	Mitai	106	Meretiana	Pananoa
7	Te Araki	Te Poohu	57	Hineiturama	Perepe	107	Mita	Akuhata
8	Te Arawhata	Taro	58	Haereata	Kiharoa	108	Mita Rawiri	Tiniraupeka
9	Atiraira	Taro	59	Hemi Kokiri	Te Wharepurangi	109	Meinata	Tamarangi
10	Aperahama	Tamaiwhakangaro	60	Henare Mete	Te Amohau	110	Makareta Pahemata	Ihimaere
11	Arapera	Te Miriarangi	61	Heni Kahoki	Amohau	111	Mata Hori	Haupapa
12	Aporo	Apiata	62	Hohepa	Pimara	112	Mikaere	Ngatai
13	Te Amotawa	Matawhero	63	Hohepa	Te Rake	113	Miriata Tamati	Te Pahu
14	Te Ahomiro	Te Atarua	64	Hapara	Ngahakeke	114	Matiu	Matuaiti
				Wiremu				
15	Akapita	Te Toa	65	Heni Paea	Tukariri	115	Miriama	Te Ropuhina
16	Te Aokorewarangi		66	Te Ikaota	Rangiwhakatakohe	116	Maihi	Ngamutu
17	Te Atuatawhana	Ieni	67	Ieni	Tapihana	117	Mere Potene	Hineitokona
18	Te Atarau	Te Mumuhu	68	Ihaka Marino	Te Waru	118	Moerangi	Ratana
19	Eruera	Pokaihau	69	Irihapeti	Uawahirangi	119	Mariana	Roha
20	Eruana Arama	Karaka	70	Iharaira	Piripi	120	Mereana Ratete	Hikairo
21	Eruera	Te Uremutu	71	Ihipera	Matuha	121	Te Miri-o-Raukawa	
22	Eri	Te Ataitoea	72	Te Ianga	Whititera	122	Mihiterina	Rangipaeroa
23	Te Eketu	Ngahuruhuru	73	Te Kowhai	Tarahina	123	Mere Te Wehi	Amohau
24	Eruera Ngarepo	Te Amohau	74	Katarina	Rangikawhiti	124	Miria Kahira	Rotohiko
25	Eruera	Perepe	75	Katarina	Ihaia (The Elder)	125	Mita	Te Wharepoaka
26	Harete	Matia	76	Katarina	Ihaia (The Younger)	126	Mita	Perepe
27	Hohi	Te Ranginohooru	77	Te Kotuhi	Taiapo	127	Mere	Wirihana
28	Hori	Te Rapa	78	Kaka	Te Ngaherehere	128	Manahi	Haane
29	Te Haupapa	Parehaere	79	Kiharoa	Akuhata	129	Mihaka	Ngahakeke
30	Hoani	Te Maioro	80	Kataraina	Himikini	130	Maria	Pera
31	Henare Karaka	Te Ahiwaru	81	Te Kirikauri	Ehau	131	Mariana	Te Oha
32	Hariata	Piwiki	82	Te Keepa	Ngawhau	132	Te Muera	Ngatiwhakaue
33	Himepiri	Te Wheoro	83	Te Korowhiti	Te Iwingaro	133	Ngapuia	
34	Hamuera	Pango	84	Te Kirihuruhuru	Kakea	134	Ngatai	Retireti
35	Hemi Te Tupara	Te Tokoaitua	85	Kiwha	Ngahu	135	Ngamarama	Tarahina
36	Henere	Te Umanui	86	Kapu	Meaha	136	Ngakuku	Te Awhe (Te Arohe)
37	Henare	Te Pukuatua	87	Kereti	Te Kowhai	137	Ngawai	Te Arahe
38	Hema	Te Tua	88	Kaperiere	Ngatai	138	Ngahana	Koraria
39	Hera	Te Peha	89	Te Koroua	Moeakau	139	Niramona	Pini
40	Haereone	Te Taupua	90	Te Kanapu	Putu	140	Ngaroi	Rangiwhakatakohe
41	Te Herewini	Te Amohau	91	Mihikorama	Te Aitu	141	Ngatangi	Taiporutu
42	Hiahianui Renati	Akuhata	92	Maraea	Te Haehaenga	142	Ngatau	Pinenga
43	Te Hirata	Ngauira	93	Mereana	Ngapuhoro	143	Ngatoru	Akuhata
44	Haane Manahi	Te Rauawa	94	Mereana	Rangitara	144	Ngarohi	Hirawani
45	Hakawa	Ngangutu	95	Matia	Tarahina	145	Ngamahirau	Atama
46	Heke Ngahana	Nicholls	96	Matataia	Wikiriwhi	146	Natahia Mikaere	Mahanga
47	Hohepa	Te Wharepu	97	Mereana	Te Hiwinui	147	Ngatipeehi	Ngahana
48	Hiria	Te Whaioterangi	98	Menehira	Taiamai	148	Niheta	Te Kati
49	Hiee	Haere	99	Maihi Te Hira	Taiki	149	Ngawaka	Ieni
50	Te Hikatarewa	Erutai	100	Te Matenga	Taiwhanga	150	Naera	Te Houkotuku

COPY OF MAORI LAND COURT RECORD OF ORIGINAL OWNERS IN PUKEROA ORUAWHATA

151	Te Ngahuru Rotohiko	Haupapa	201	Ruiha	Te Whanatu	251	Tahuri	Maketu
152	Okiwi	Ngatara	202	Rakitu	Haerehuka	252	Ta	Retireti
153	Pererika	Ngahuruhuru	203	Raima	Urutamoua	253	Taitimu	Kitua
154	Pita	Ngahu	204	Te Rakau	Taro	254	Tatai	Te Purei
155	Te Potene	Haukiwaho	205	Rotorua	Nirai	255	Tutanekai	Taua
156	Piwiki	Te Ahiwaru	206	Rotohiko	Haupapa	256	Tamehana	Pipi
157	Poniwahio	Pango	207	Rahia	Te Taotahi	257	Tainui	Honoiti
158	Peata	Pahiriko	208	Te Ropuhina		258	Taraipine	Te Warihi
159	Peata	Hona	209	Rahapa	Hinetapu	259	Tiakiawa	Tiniraupeka
160	Puwhehua	Aterea	210	Te Retiu Whititera	Te Waiatua	260	Tukino	Te Mumuhu
161	Pera	Kima	211	Riwa	Marino	261	Te Uruti Renati	Akuhata
162	Petera	Te Pukuatua	212	Riparata	Hinearangi	262	Whiromena	Toma
163	Te Purei	Tanira	213	Ruiha	Hoani	263	Wiri Rapata	Tukunui (alias Hira)
164	Petera	Tautari	214	Raiha	Peneti	264	Wiringi Hororiri	Tumene
165	Punohu	Taiporutu	215	Rangimahuta	Tamarangi	265	Waireti	Te Aohinga
166	Perepe	Tapihana	216	Rangiwhakamoua		266	Te Wharepu	Tauahika
167	Paora	Te Amohau	217	Te Reretonga	Kitua	267	Te Whakarato	Rangipahere
168	Parangi	Akuhata	218	Rewi	Tereanuku	268	Wiremu	Pauro
169	Papio Renati	Akuhata	219	Rotohiko	Retireti	269	Te Wiremu	Matene
170	Pipi	Haerehuka	220	Rewi Tumaro	Matataia	270	Whiria	Te Ngaungau
171	Te Pimara	Parakau	221	Ru	Moihi	271	Te Whatanui	Ngahana
172	Pirika	Hohepa	222	Te Retimana	Aramoana	272	Wiripine	Rangirehua
173	Patanui	Poihipi	223	Rini Potene	Haukiwaho	273	Warepina	Tanira
174	Pirika	Poihipi	224	Te Ririu	Rotohiko	274	Wenarata	Pini
175	Pipiana	Te Poutaiaha	225	Rangihuhia	Te Pukuatua	275	Wirikake	Piripi
176	Petera	Hatuaitei	226	Rihi	Taekata	276	Te Wharetutaki	Rotohiko
177	Pirira	Pirika	227	Te Rangitoro	Tamawai	277	Wirimena	Eruera
178	Pineaha	Wikinati	228	Te Rangihaeata	Wirihana	278	Te Warihi	Makitaunu
179	Panui	Himina	229	Te Riri	Haerehuka	279	Wirimena	Te Rangikino
180	Te Porokaiwhiria		230	Rangitarahae	Reihana	280	Wiremu Te Hira	Taiki
181	Pararaki	Nekewhenua	231	Ruiha	Ngahakeke	281	Wiremu Paki	Pikau
182	Piatarahi	Amohau	232	Renati Rotohiko	Haupapa	282	Te Whakarato	Taiehu
183	Te Paea	Amohau	233	Te Rakiraki		283	Te Whatiuru	
184	Pahiriko	Mataiawhea	234	Tominiko	Te Otene	284	Winiata Matia	Turiri
185	Pirika Te Miroi	Te Rangikaiwhiria	235	Te Tai	Te Kowhai	285	Te Watene	Te Porohe
186	Pirimi	Mataiawhea	236	Tawari	Aterea	286	Te Wharekiri	Te Pohoroa
187	Raimapaha	Te Marowaero	237	Te Taupua	Te Whanoa	287	Whakatau	Ngakuku
188	Ropata Winiata	Kitua	238	Timoti	Reone	288	Wiremu	Ratete
189	Te Rina	Wikiriwhi	239	<i>Tatai</i>	<i>Wihau</i>	289	Weronika	Puhiawe
190	Te Ranginohora	Te Rangituauriuri	240	Te Tara	Te Amokura	290	Wiremu	Te Hingawaka
191	Rangitawake	Te Uira	241	Te Teehi	Amohau	291	Werahiko	Pera
192	Raiha	Ngahuruhuru	242	Taekata	Te Tokoihi	292	Wi Kingi	Atetini
193	Rinaha	Matene	243	Tuihana	Whakaahua	293	Te Whakahihi	Te Kati
194	Roha	Taitumu	244	Tamati	Moko	294	Wiremu	Reweti
195	Retireti	Tapihana	245	Te Tomairangi	Whakaahua	295	Te Wera	Te Konui
196	Rawiri	Taeotu	246	Tauwehe	Taro			
197	Te Raihi	Wihau	247	Te Teira	Tunohopu			
198	Ruiha	Piripi	248	Tamati	Iraia			
199	Rewiri	Te Maramarama	249	Tamehana	Korokai			
200	Te Rangiiwaho	Te Amo	250	Tipia	Te Kaaho			

**APPENDIX THREE: Ngati Whakaue-Te Arawa Writers Grants
– Accountability Report**
(only required during successful application process)

Introduction:

The Ngati Whakaue Education Endowment Trust Board seeks to support, develop and nurture Ngati Whakaue-Te Arawa writers. Grants are available for Ngati Whakaue and wider Te Arawa writers who are planning to engage, or who are engaged, in writing a significant piece of publishable work.

Accountability criteria:

- At scheduled dates as agreed, the funding recipient must submit a full Accountability Report.
- Further reporting in relation to outcomes may be requested by the Board as part of the final accountability reporting requirements.
- The funding recipient must repay any part of the funding not accounted for in the final Accountability Report, within thirty (30) days of submitting the final Accountability Report.

Reporting address:

By post:
The Secretary
Ngati Whakaue Education Endowment
Trust Board
C/- Deloitte
PO Box 12003
ROTORUA 3045

or Deliver to:
The Secretary
Ngati Whakaue Education Endowment
Trust Board
C/- Deloitte
2nd Floor, Pukeroa Oruawhata House
2/1176 Amohau Street
ROTORUA 3010

Secretary contact details:

E-mail: nzrotoruaenquiries@deloitte.co.nz.
Phone: 07 343 1050
Fax: 07 343 1051
Website: www.ngatiwhakaue-eetb.org.nz



NGATI WHAKAUE-TE ARAWA WRITERS GRANT ACCOUNTABILITY REPORT

Note: Only required in the event of successful application

SECTION A – CONTACT DETAILS

Recipient Name (Individual or Organisation): _____

Name: _____

Position: _____

E-mail: _____

Phone: _____ Mobile: _____

Postal Address: _____

SECTION B – PROGRESS DETAILS

B1 Provide a summary of progress on the writing project, including achievement of key milestones?

B2 Comment on any significant discrepancy between current progress and what was anticipated through the project proposal?

SECTION C – FINANCIAL ACCOUNTABILITY

C1 What were the expected and actual costs and income for the project to date? Note: If the project is only partially complete, either refer to the partial project budget (based on milestones) or use a *pro rata* approach.

Expenditure items	Actual cost to date (\$)	Expected cost to date (\$)	Variance (actual less expected) (\$)
Research resources and materials (specify):			
•			
•			
•			
Writing costs			
Editing costs			
Administration, photocopying and phone			
Travel costs associated with the work (specify):			
•			
•			
•			
Printing and dissemination costs (specify):			
•			
•			
•			
Other costs (specify):			
•			
•			
•			
TOTAL			

Income items	Actual income (\$)	Expected income (\$)	Variance (actual less expected) (\$)
Funding from Ngati Whakaue Education Endowment Trust			
Other funding and donations:			
•			
•			
•			
•			
TOTAL			

Note: i. If GST registered then expenditure is GST exclusive.
 ii. Receipts (or evidence) for expenditure to be provided.

C2 Comment on any significant difference between expected and actual costs? In particular, comment on any part of expenditure relating to the funding which is not accounted for?

- *NOTE: Any funding not accounted for in this Accountability Report will be required to be returned to the Board by the applicant within thirty (30) days of submission of the report.*

C3 Comment on any significant difference between expected and actual income?

SECTION D – FURTHER INFORMATION

Attach any additional information you wish to submit in support of this Accountability Report.